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7 January 1986

MEMORANDUM FOR: Chief of Operations, OC

FROM:

[REDACTED]
Chief, Management and Plans Staff, OC

25X1

SUBJECT: Weekly Staff Notes, 30 December 1985
to 3 January 1986

1. General:

a. The Management and Plans Staff has been designated as the focal point to coordinate the [REDACTED] Conference which is to be held 13 and 14 February. A memorandum requesting suggested topics and those who will be attending the Conference is being circulated throughout the Divisions and Front Office. The subject is also being coordinated with the Department of State.

b. Requirements statistics as of 3 January 1986:

Total 1983 requirements - 84
Completed - 77

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Total 1984 requirements - 168
Completed - 149

Total 1985 requirements - 135
Completed - 33

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to 3 January 1986

Pending requirements by OC Divisions:

OC-AMD - 4
OC-CSD - 6
OC-ED - 2
OC-FND - 43
CSD/FND - 1
Others - 72

Requirements forwarded to OC Divisions which need
status update - 6

Requirements pending a first response - 12

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Page Denied